



美中友好志愿者办公室

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暑期语言文化老师

短期全职工作

United States--China Friendship Volunteers

Short-Term Positions Available: Language/Culture Facilitator



教美国人说中文，体验文化交流的乐趣！

因 2012 年暑期培训需要，我们拟聘请短期全职语言文化老师。工作地点：成都。提供培训。  
We are seeking Language/Culture Facilitators for 2012 summer training in Chengdu.

#### Position Summary

Contract time includes three periods: weekends of May, June 22-24, and July 1-August 24. Applicants must be able to commit to these work dates. This is a full time, short-term job. Contractors will work five days per week, and eight hours per day during the contract time.

The Language/Culture Facilitator (LCF) works closely with other training staff to design, implement, and evaluate a professional training program. The language and culture training aims to develop effective Mandarin spoken skills, culture and cross cultural integrating skills, knowledge and attitudes necessary for Trainees to work effectively in their future project assignments. In a designated training site, with a group of 5-6 Trainees, the LCF provides formal and informal instruction to Trainees on a daily basis using a variety of communicative approaches.

#### Qualifications and Requirements

- Fluency in spoken and written Mandarin
- Good command of oral English.
- Good knowledge of Chinese culture and history.
- A bachelor's degree or higher.
- At least two years' experience teaching Chinese to foreigners.
- An ability to work with a diverse group in an effective and harmonious manner.
- Openness to new methods and different opinions, and willingness to face challenges.
- A tolerance for ambiguity and an ability to adapt and change when necessary.

**To apply**, qualified persons must send 1) A cover letter in English, describing their qualifications and reasons for applying for the position, 2) A resume (curriculum vitae) in English and Chinese, and contact information for three professional references.

Application materials should be sent (pick one)

- By fax to: U.S.--China Friendship Volunteers at 028-8541-2997, ATTN: PST LCF
- By post to: U.S.--China Friendship Volunteers, Sichuan University, BOX 278, Wang Jiang Road No. 29, Chengdu, Sichuan, 610064.
- By email to: [pc\\_lcf@163.com](mailto:pc_lcf@163.com)

**Deadline for receiving applications: April 22, 2012.**

We thank all applicants for their interest, but only short-listed candidates will be contacted. Please ensure that you provide appropriate contact information so that we can easily reach you.

请在申请信中注明“申请 PST LCF 职位”。谢绝来访。我们将与初选合格者联系面试事宜。